

Joining Instructions to the European Union Framework Programme 7 Project PRACTICE Exercise ARDEN Thursday August 15th 2013 at the Birmingham International Convention Centre (ICC) UK

Thank you for participating in the EU Framework Programme 7 Project PRACTICE Exercise ARDEN. The Exercise ARDEN Programme of Events giving logistical and administrative events starting from 09.00hrs Tuesday 13th August with information such as when you will first be needed on site is available from dominic.kelly@cbrneltd.com.

Below you will find the essential logistical information otherwise please refer to the Points of Contact at the end of this document..

Date and Time: The Exercise and associated events will occur in week commencing Monday 12th August and will run until Friday 16th August 2013. Please refer to the Programme of Events (attached) which will indicate the exact date and time necessary for your arrival.

Dress Code: Service Uniform for First Responders otherwise appropriate for your role.

Locations:

Exercise Registration: Hall 6, Birmingham International Convention Centre, Broad Street, Birmingham, B1 2EA (Open from 07.00hrs Thursday 15th August).

<http://www.theicc.co.uk/locationtravel>

Exercise Head Quarters: BRINDLEY ROOM, IET Birmingham, Austin Court, 80 Cambridge Street, Birmingham B1 2NP (Open from 09.00hrs Tuesday 13th August).

http://www.theiet.org/about/locations/austin_location.cfm

Exercise Workshop (Wash Up and Dissemination): Kingston Theatre, IET Birmingham, Austin Court, 80 Cambridge Street, Birmingham B1 2NP (Friday 10.00hrs 16th August).

http://www.theiet.org/about/locations/austin_location.cfm

Lunch: will be provided on Thursday 15th August (EX ARDEN) and Friday 16th August (Wash Up and Dissemination). Please email dominic.kelly@cbrneltd.com if you have dietary requirements.

Accommodation: There are numerous hotels walking distance from the event but the organisers have arranged a discounted rate with Hampton by Hilton Birmingham, <http://www.hbhroadstreet.co.uk/facilities> Broad Street, 200 Broad Street, Birmingham, B15 1SU. Telephone: + 44 121 329 7450

Here is the URL for making a booking using the Project PRACTICE preferential rate after any special rates that you may find available when you log in:

http://hamptoninn.hilton.com/en/hp/groups/personalized/B/BHXBSHX-FP7-20130812/index.ihtml?WT.mc_id=POG



The maximum you will need to pay is £50 for a single room per night. You may be lucky and get a special offer but I think this depends on your timing. The rate for parking a car has been agreed at £8.00 per day (discounted from £10.00).

Travel Directions:

The venues are within the city centre.

TRAIN: Book ticket to Birmingham New Street. (<http://www.thetrainline.com>).

From Birmingham New Street Station the Birmingham ICC and Austin Court are 10 minutes' walk.

From Birmingham Airport: Take a bus shuttle from the Airport to the NEC Railway Station (otherwise known as "Birmingham International Station") which runs every two minutes and takes 90 seconds. Then catch a train to Birmingham New Street which takes about 15 minutes.

CAR: Parking is limited to the Hampton By Hilton Hotel by arrangement or public parking spaces. The National Car Park web site is: <https://www.ncp.co.uk/find-a-car-park>

Equipment Deliveries:

To the ICC for the Exercise Main Events: Please contact Tracy Pickwell, Events Manager at the Birmingham ICC to coordinate access to Bay C for delivery of equipment. Landline Tel: + 44 121 644 5111 or Mobile Tel:+ 44 7967 443 970 or email: tracy.pickwell@necgroup.co.uk.

To Austin Court for Exercise HQ and Evaluation Workshop and Dissemination: Please contact Victoria Johnston: Landline Tel: 0121 600 7520 or Mobile Tel:07802 225 161 or email: VJohnston@theiet.org

Contact Point: If you have a query please contact:

Exercise Chairman: Dominic Kelly CBRNE Ltd Mob: + 44 (0)7786 127 030 or dominic.kelly@cbrneltd.com

Exercise Director: John Astbury (CBE) CBRNE Ltd: +44 (0) 77100 24228 or john.astbury@cbrneltd.com

Exercise Coordinator: Jamie Braybrook CBRNE Ltd: Mob: +44 (0) 7595 507949 jamie.braybrook@cbrneltd.com

Insurance: CBRNE Ltd will be providing insurance for Public Liability but not for equipment, personal losses and travel mishaps etc.

Project PRACTICE web site: www.practice-fp7-security.eu